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**APPROVED MINUTES  
COMMISSION SPECIAL MEETING MAY 28, 2019**

The Port of Seattle Commission met in a special meeting Tuesday, May 28, 2019, in the Gene Colin Education Building at the Georgetown campus of South Seattle College, 6737 Corson Avenue South, Seattle. Commissioners Bowman, Calkins, Felleman, and Steinbrueck were present. Commissioner Gregoire was present until 1:11 p.m.

**1. CALL to ORDER**

The meeting was called to order at 11:00 a.m. by Commission President Stephanie Bowman.

**2. EXECUTIVE SESSION pursuant to RCW 42.30.110**

The public meeting was immediately recessed to an executive session to discuss one matter relating to litigation and legal risk with the intention of reconvening the public session at 12:00 p.m. Following the executive session, which lasted approximately 45 minutes, the public meeting reconvened at 12:10 p.m. Commissioner Bowman led the flag salute.

**3. APPROVAL of the AGENDA**

The preliminary agenda was revised to switch the order of agenda items 8a and 8b, and the preliminary agenda was approved as revised without objection.

**4. EXECUTIVE DIRECTOR'S REPORT**

Chief Operating Officer Dave Soike previewed items on the day's agenda and made announcements. Mr. Soike acknowledged the addition to the Port of Seattle of Bookda Gheisar, the port's new Senior Director of Equity and Diversity, and the retirement of Michael Ehl, Director of Airport Operations, a port veteran of 27 years. Letters of appreciation for Mr. Ehl from Airport partners are attached as minutes [Exhibit A](#).

**7. SPECIAL ORDERS of BUSINESS**

- 7a. **Motion 2019-07**: a motion of the Port of Seattle Commission formalizing the Duwamish Valley Community Equity Program and its collaboration with Duwamish Valley communities to strengthen community-port capacity building, improve environmental health and livability, and increase access to workforce and economic development opportunities.

Request document(s) included the full draft text of the motion, a background [memorandum](#), and [presentation slides](#). A copy of the adopted version of the motion is attached.

Presenter(s): Elizabeth Leavitt, Senior Director, Environment and Sustainability; Christina Billingsley, Senior Program Manager, Community Engagement; and Rich Brown, Port Community Action Team.

The presentation to commission focused on the link between the port's sustainability and equity efforts. The importance of early and frequent community engagement was stressed as a factor in successful project completion. Ms. Billingsley described the difference between equity and equality. Equity is when unique access is provided to meet the needs of people's unique and distinct circumstances, uprooting and untangling root causes of inequity, such as racism or gender-based discrimination. Mr. Brown explained how equity principles apply to the Duwamish Valley community, noting historical practices such as redlining, industrial zoning, and income inequality. The geography, environmental pressures, and health impacts in Duwamish Valley communities were described, including air-quality-related health impacts.

Goals of the pilot project included improving environmental health outcomes in the community and improving port environmental performance. Meetings of the Port Community Action Team, including South Park and Georgetown residents, were held locally in the evenings with childcare and food and beverage provided. Members of the advisory committee were compensated for their participation, and training for port staff and community members was provided to facilitate two-way community engagement.

Early actions by port and community leaders that facilitated building trust and establishing a culture of collaboration were summarized. Commissioners commented on the port's interest in inclusivity, engaging youth in the community, and commitment to long-term positive impacts in the Duwamish Valley.

*Without objection, the commission accepted the following public comment prior to the vote on Motion 2019-07 –*

**5. PUBLIC COMMENT**

Public comment regarding the Duwamish Valley Community Equity Program was received from the following individual(s):

- Hannah Kett, South Park resident
- Paulina Lopez, South Park resident
- Robin Schwartz, South Park resident
- Andrew Schiffer, Georgetown resident
- Jose Chi, South Park resident
- Karl Pepple, U.S. Environmental Protection Agency
- Will Chen, Environmental Coalition of South Seattle (ECOSS)

**The question recurred on adoption of Motion 2019-07 (agenda item 7a), which carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Gregoire, Steinbrueck (5)**

*Commissioner Gregoire was present until 1:11 p.m.*

**RECESSED and RECONVENED**

The meeting was recessed at 1:13 p.m. and reconvened at 1:18 p.m., chaired by Commissioner Bowman.

**5. PUBLIC COMMENT, Continued**

Public comment regarding the airport's meditation room was received from the following individual(s):

- Steve Wilhelm, Insight Meditation leader
- Theresa Crecelius, Muslim Association of Puget Sound and American Muslim Empowerment Network
- Rabbi Samuel Klein, Jewish Federation of Seattle
- Imam Adam Jamal, Muslim Association of Puget Sound

Public comment regarding airport on-demand and for-hire ground transportation services was received from the following individual(s):

- Joshua Welter, Teamsters 117
- Michael Megnta, E-Cab driver
- Cindi Laws, Wheelchair Accessible Taxi Association
- Mohamed Alanle, taxi driver
- Katherine and Wayne Gilmore, Alaska state residents
- Quinton Thompson, Hopelink Access Dispatcher
- Amar Khan, wheelchair accessible taxi driver
- Bakri Bazara, E-Cab driver
- Abdirahman Elmi
- Jannet Salonzi
- Aamer Abbas, wheelchair chair accessible taxi driver
- Sarenjeet Shaylem, taxi driver
- Salah Mohamed, wheelchair accessible driver
- Ram Singh, Yellow Cab driver
- Jeannie Darling, member of disabled community
- Chris Van Dyk, Net Car Technology
- Berhanu Alemayehu, Yellow Cab driver
- Dauud Hasan, flat-rate for-hire driver

At 2:06 p.m., the time allotted for public comment was extended to 2:21 p.m. by the following vote:

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**

**5. PUBLIC COMMENT, Continued**

Further public comment regarding airport on-demand and for-hire ground transportation services was received from the following individual(s):

- Abdikarim Suldán, flat rate for hire driver

- Worku Belayneh, for hire owner
- Samatar Guled, Eastside for Hire
- Fitaber Gudina, driver,
- Eskinder Yirgu, E-Cab driver
- Alemu Daba, taxi owner
- In lieu of spoken comment, Jay Bhuller, taxi passenger, submitted written materials, which are attached as minutes [Exhibit B](#).

**6. UNANIMOUS CONSENT CALENDAR**

*[Clerk's Note: Items on the Unanimous Consent Calendar are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]*

**6a. Approval of the minutes of the regular meeting of April 23, 2019.**

**6b. [Motion 2019-08](#): a motion of the Port of Seattle Commission re-appointing Gerry Alexander as a member of the Commission Ethics Board for 2019-2022.**

Request document(s) included the draft motion text. A copy of the adopted version of the motion is attached.

**6c. Adoption of an amendment to the approved minutes of the regular meeting of November 27, 2018, to add an inadvertently omitted vote.**

Request document(s) included an abbreviated agenda [memorandum](#), [annotated agenda](#) showing the omitted vote, and [redline](#) version of the minutes of November 27, 2018.

**6d. Authorization for the Executive Director to proceed with design of the Employee Security Screening Phase 2 project at Seattle-Tacoma International Airport. The amount requested under this authorization is \$1,425,000, out of a total estimated budget of \$7,900,000. (CIP #C800984).**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

**6e. Authorization for the Executive Director to proceed with design of the Employee Services Center project at Seattle-Tacoma International Airport. The amount requested under this authorization is \$1,385,000 out of a total budget of \$9,164,000. (CIP #C800934).**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

**The motion for approval of consent items 6a, 6b, 6c, 6d, and 6e carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**

*There were no further special orders, and the commission advanced to consideration of –*

**8. AUTHORIZATIONS and FINAL ACTIONS**

- 8b. Introduction of Resolution No. 3759: A resolution of the Port of Seattle creating a Seattle-Tacoma International Airport ground transportation policy directive, including principles, goals, monitoring, and reporting, and affirming airport commute-trip-reduction goals for the port.**

Request document(s) included a draft of Resolution 3759, a draft of the [policy directive](#), ground transportation [presentation slides](#), Ground Transportation Access Plan [presentation slides](#), and a portion of the final [ground transportation report](#) prepared by Ricondo and Associates. A copy of the final draft of [Resolution No. 3759](#) will be made available upon adoption.

Presenter(s): Aaron Pritchard, Commission Policy Manager.

*Previously, presentations on ground transportation and the Ground Transportation Access Plan were considered on July 10 and September 25, 2018.*

The policy directive text was endorsed by the Aviation Committee and defines the principles for considering airport ground transportation services comprehensively. An 18-month ground transportation study and resulting Ground Transportation Access Plan contributed to development of the policy directive. Financial stability within the airport ground transportation system was a priority consideration in forming the policy directive.

Policy elements include principles to reduce passenger and commuter trips to the airport, lowering carbon emissions and reducing related community impacts, reducing congestion on airport drives while improving ease of airport access, and supporting equity considerations in wages, business opportunities, and accessibility in the ground transportation system. Goals include reducing use of private vehicles, reducing greenhouse gas emissions from passenger vehicles, and keeping the maximum travel time from the airport clock tower to the terminal curb or parking garage to 15 minutes.

Commissioners commented on the tradeoffs of promoting transit use versus provision of public parking. They made observations about agility in decision-making and application of principles to day-day business decisions at the airport.

**The motion for introduction of Resolution No. 3759 carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**

- 8a. Motion 2019-03: a motion of the Port of Seattle Commission establishing a two-year pilot program for On-Demand Taxi/Flat-Rate For-Hire Service at Seattle-Tacoma International Airport.**

Request document(s) included the draft text of the motion, a background [memorandum](#), and [presentation slides](#). A copy of the adopted version of Motion 2019-03 is attached.

Presenter(s): Mike Ehl, Director, Airport Operations; Jeff Wolf, Manager, Aviation Business Development and Analysis; Jeff Hoevet, Senior Manager, Airport Operations; Mike Merritt, Commission Chief of Staff; and Clare Gallagher, Director of Capital Project Delivery, External Relations.

Commissioners commented on the difficult trade-offs inherent in applying equity principles to on-demand, for-hire transportation services at the airport given recent disruption to the affected marketplace. The history of managing ground transportation at the airport was outlined and the proposed pilot project described. Key features of the pilot as proposed include the following:

- Retention of current taxi and flat-rate for-hire vehicle owners;
- Increase of wheelchair-accessible vehicles from 18 to 23;
- Direct permitting of vehicles/owners by the port;
- Freedom of drivers to associate with any dispatch company;
- Setting of a \$6 per-trip fee;
- Separate contracting for curbside management services with equal access to shift rotation among operators;
- Reporting requirements;
- Complaint-reporting signage in vehicles to direct complaints to the port; and
- Parameters around outreach and engagement with drivers and owners.

Commissioners asked for clarification about the port's relationship with drivers versus owners and outreach to wheelchair-accessible vehicle operators and the disabled community. They expressed concern over the presentation of conflicting statistics on the use of accessible ground transportation services. Commissioners opined on equitable representation for drivers in engagement efforts and the need for face-to-face meetings with drivers. They asked whether taxi trips would continue to decline based on market factors, despite continued passenger growth at the airport, and what effect further market disruption might have on the pilot program. Commissioners commented on the increase of the on-demand fleet by five and the compromises represented in the proposal.

Upon a motion and second for adoption of Motion 2019-03, the following amendments were offered:

**AMENDMENT 1**

The following amendment was offered: On page 2, line 53, after "obtain" insert: and cannot be bought, sold, or traded  
And after "complete" insert: vehicle

**The late-filed amendment was adopted by the required two-thirds vote of the membership:**

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**

**AMENDMENT 2**

The following amendment was offered: On page 2, line 70, after “report” insert: Full implementation of the 2017 Open Doors Primary Recommendations on pages 70-71 of the report shall be made a high priority for completion within 18 months from adoption of this motion.

**The late-filed amendment was adopted by the required two-thirds vote of the membership:**

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**

**AMENDMENT 3 [failed]**

The following amendment was offered: On page 2, line 78, after “fleet” insert: and will also prominently place signage in the airport ground transportation areas and terminal

**The late-filed amendment failed adoption by the required two-thirds vote of the membership:**

**In favor: Bowman, Felleman, Steinbrueck (3)**

**Opposed: Calkins (1)**

**Absent for the vote: Gregoire**

**AMENDMENT 4** was withdrawn and the following was offered instead:

**AMENDMENT 5**

On page 3, line 93, after “services,” insert: outreach to people with disabilities and the general public.

**The late-filed amendment was adopted by the required two-thirds vote of the membership:**

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**

**AMENDMENT 6** was withdrawn.

**AMENDMENT 7**

The following amendment was offered: On page 2, line 52, delete “vehicle/owner(s)” and insert in lieu thereof: medallion

**The late-filed amendment was adopted by the required two-thirds vote of the membership:**

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**

The question recurred on the motion for adoption of Motion 2019-03, as amended, which carried by the following vote:

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**

Although not present for the vote on Motion 2019-03, Commissioner Gregoire stated her support earlier in the meeting for a motion to provide for a two-year pilot program with the component of a strong drivers' voice.

**8c. Introduction of Resolution No. 3758: A resolution of the Port of Seattle Commission authorizing the issuance and sale of intermediate lien revenue bonds in one or more series in the aggregate principal amount of not to exceed \$550,000,000 for the purpose of financing or refinancing capital improvements to aviation facilities; setting forth certain bond terms and covenants; and delegating authority to approve final terms and conditions and the sale of the bonds.**

Request document(s) included an agenda [memorandum](#) and draft resolution. A copy of the final draft of Resolution 3758 will be made available upon adoption.

Presenter(s): Elizabeth Morrison, Director of Corporate Finance.

**The motion for introduction of Resolution No. 3758 carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**

**8d. Authorization for the Executive Director to advertise and execute a design-build contract to construct an interim Westside fire station at Seattle-Tacoma International Airport. No additional funding is required. (CIP #C800876).**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Kari Stephens, Manager, Aviation Capital Programs and Sean Anderson, Capital Program Leader.

Commissioners asked for a written report on lessons learned from implementation of the project, which has experienced significant scheduling delays, and expressed their appreciation for the patience of the firefighters who continue to need an upgraded facility.

**The motion for approval of agenda item 8d carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Steinbrueck (4)**

**Absent for the vote: Gregoire**



**9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

*Agenda item 9a was removed from the agenda prior to publication.*

**9b. 2019 State Legislative Session Review.**

Presentation document(s) included an agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Eric ffitch, Manager, State Government Relations and Trent House, Contract Lobbyist.

The 2019 state legislative session was summarized in terms of accomplishments related to areas of port interest. Key outcomes included passage of legislation clarifying the ability of ports to engage in workforce development training, funding in support of a maritime innovation center, extension of the state's study of SR-518 to incorporate airport growth factors, and passage of legislation to allow tolling on SR-167 and SR-509. Although the low-carbon fuel standard did not pass both houses, its passage is expected to continue to be a high legislative priority for the port in the future.

Other policy priorities advanced this year include passage of Initiative 1000, which would amend Initiative 200, a 1998 initiative that prohibited racial and gender preferences by state and local government and was considered a setback by proponents of Affirmative Action programs. Additional efforts that advanced applied to maritime electrification, funding for the fishing pier at Terminal 86, Model Toxics Control Act reform, and establishment of an Airport Coordinating Commission to examine regional airport alternatives.

**10. QUESTIONS on REFERRAL to COMMITTEE – None.**

**11. ADJOURNMENT**

There was no further business, and the meeting adjourned at 4:35 p.m.

Prepared:

Paul J. White, Commission Clerk

Attest:

Peter Steinbrueck, Commission Secretary

Minutes approved: June 25, 2019.